

## **Obligation to Inform: Membership Application – Delegation of German Industry and Commerce in Ghana**

### **1. Description of the Data Processing**

The privacy policy is in connection with the processing of your personal data for the membership application. Unfortunately, without your data, we will not be able to process your application.

### **2. Name and Contact of Responsible Organisation**

Delegation of German Industry and Commerce in Ghana  
PMB 25 TUC – Accra  
Mezzanine Floor  
World Trade Centre  
No. 29 Independence Avenue Accra  
Ghana  
Tel.: +233 (0) 302 631681/2/3  
E-Mail: info@ghana.ahk.de  
Website: www.ghana.ahk.de

### **3. Contact of the organisation's data protection officer**

Richard Ekow Mensah  
Delegation der Deutschen Wirtschaft in Ghana  
PMB 25 TUC – Accra  
Mezzanine Floor  
World Trade Centre  
No. 29 Independence Avenue Accra  
Ghana  
Tel.: +233 (0) 302 631681/2/3  
E-Mail: richard.mensah@ghana.ahk.de

### **4. Purposes and legal basis of the processing**

Your details will be collected to record you as a member, to communicate with you, to invite you to our events, to send you our newsletters and to send you surveys about our member support.

Your data will be processed on the basis of Art. 6 (1) lit. b of the GDPR in conjunction with our statutes.

### **5. Transfer of personal data to a third country**

It is not planned to transfer your personal data to a third country or an international organization.

### **6. Duration of storage of personal data**

Your data will be stored after the collection for the duration of your membership. Legal retention periods may also require storage.

## **7. Rights of affected person**

Under the EU Data Protection Regulation, you have the following rights:

If your personal data are processed, you have the right to obtain information about the data stored about you (Article 15 GDPR).

If incorrect personal data are processed, you are entitled to a correction (Article 16 GDPR).

If the legal prerequisites exist, you can request the deletion or limitation of the processing and appeal against the processing (Articles 17, 18 and 21 GDPR).

In the event of a dispute, we will no longer be able to reach you as the participant of the event, and we would delete you from the mailing list for the event.

Since you have consented to data processing and data processing is carried out using automated procedures, you may be entitled to data portability (Article 20 GDPR).

If you make use of your rights mentioned above, the AHK will check whether the legal requirements for this have been met.

To exercise your rights, please contact the AHK.

For data protection complaints, you can contact the responsible supervisory authority:

Berliner Beauftragte für Datenschutz und Informationsfreiheit

Friedrichstraße 219

Visitor Entry: Puttkamerstraße 16-18 (5th floor)

10969 Berlin

Tel.: +49 (0) 30 13889-0

Fax: +49 (0) 30 2155050

E-Mail: [mailbox@datenschutz-belrin.de](mailto:mailbox@datenschutz-belrin.de)

## **8. Right of Withdrawal after giving Consent**

If you have consented to the processing by the AHK, you can revoke your consent at any time in the future. The legality of the data processing carried out on the basis of the consent until the revocation is not affected by this.